## PEDS Data Entry Training Focused Activities List

Statewide Data Collection and Evaluation of First 5 California Funded Programs



#### **Goals of training**

- To define "focused activities list."
- To learn how to set up a focused activities list in PEDS.
- To learn how to edit a focused activities list in PEDS.

### Focused activities list Definition

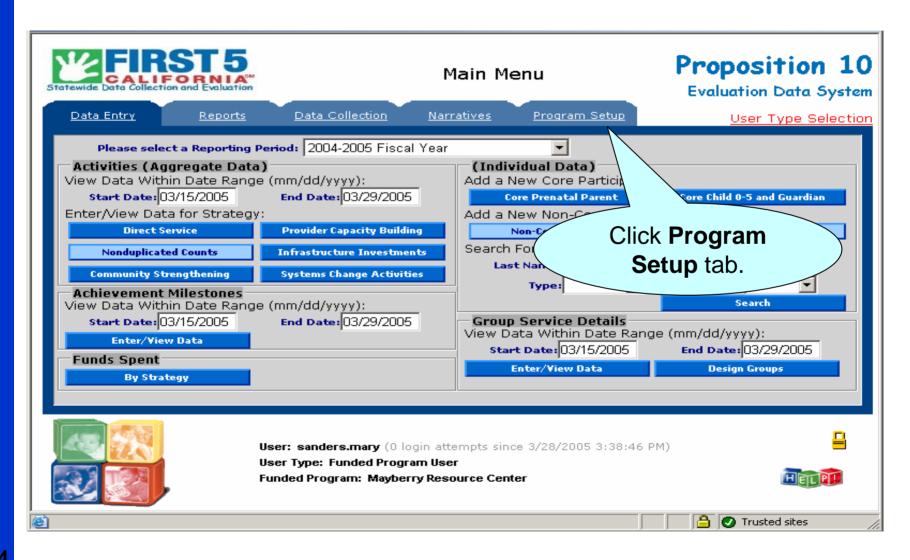
A short list of frequently conducted activities specific to a program.

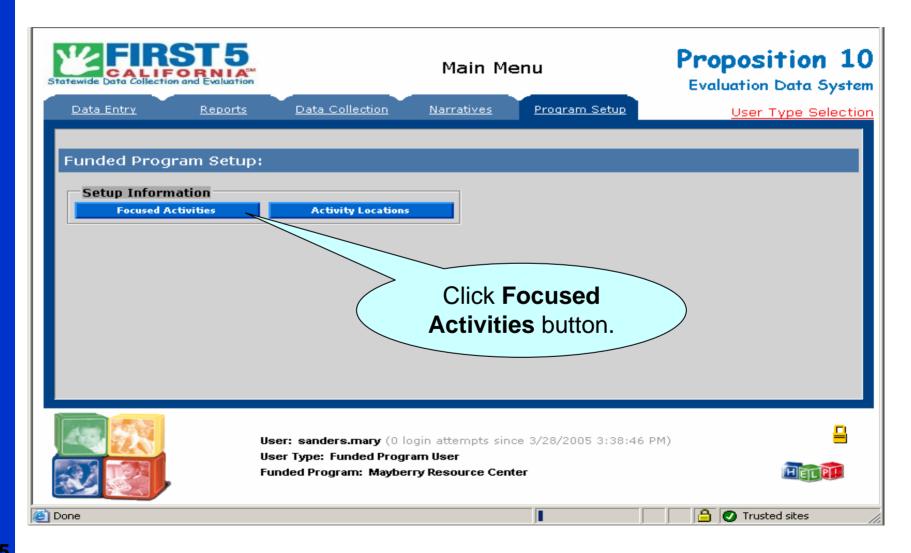
#### A focused activities list:

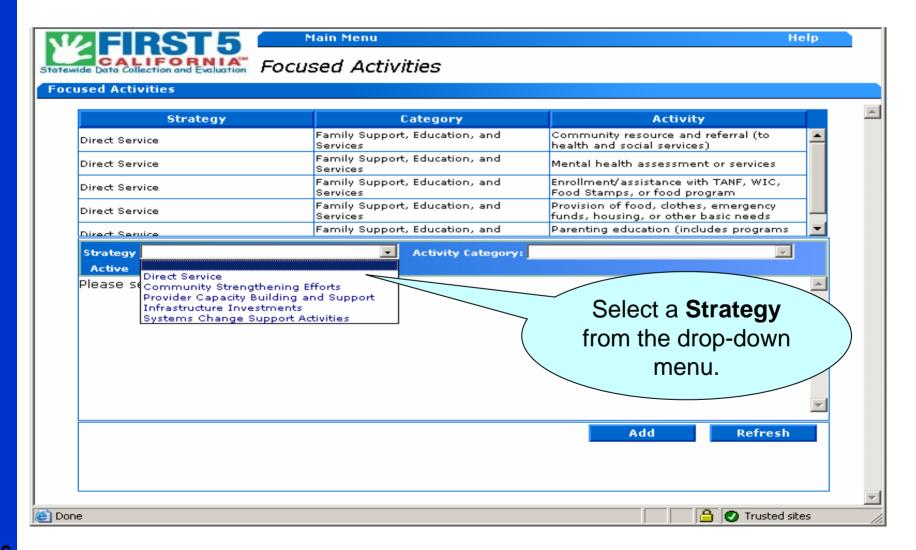
- Provides a short, customized list of a program's activities instead of the entire list.
  - Makes entering activity data faster and easier.
  - Enables automatic selection of all activities in the short list.
- Is optional in Program Setup.
- Is available for all five strategies:
  - Direct Services
  - Community Strengthening
  - Provider Capacity
  - Infrastructure Investments
  - Systems Change

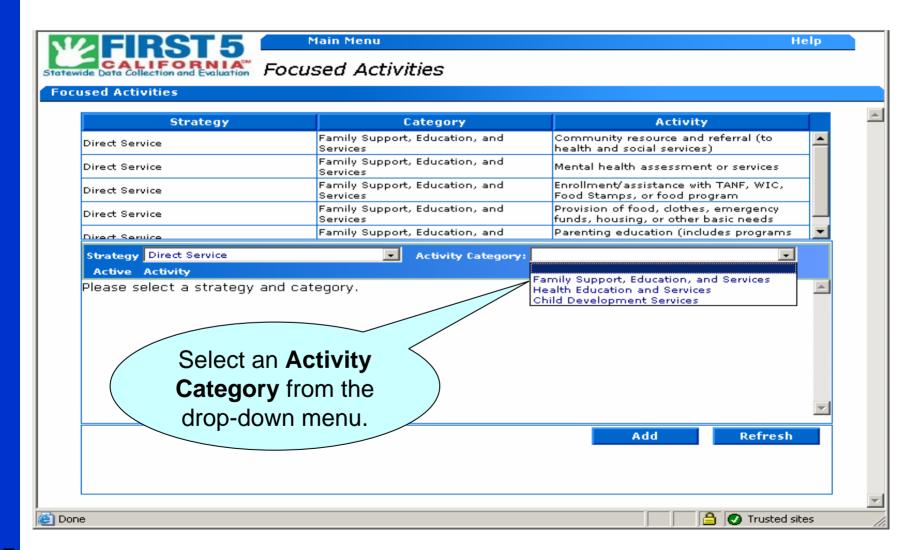
Determine focused activities during program setup in PEDS.

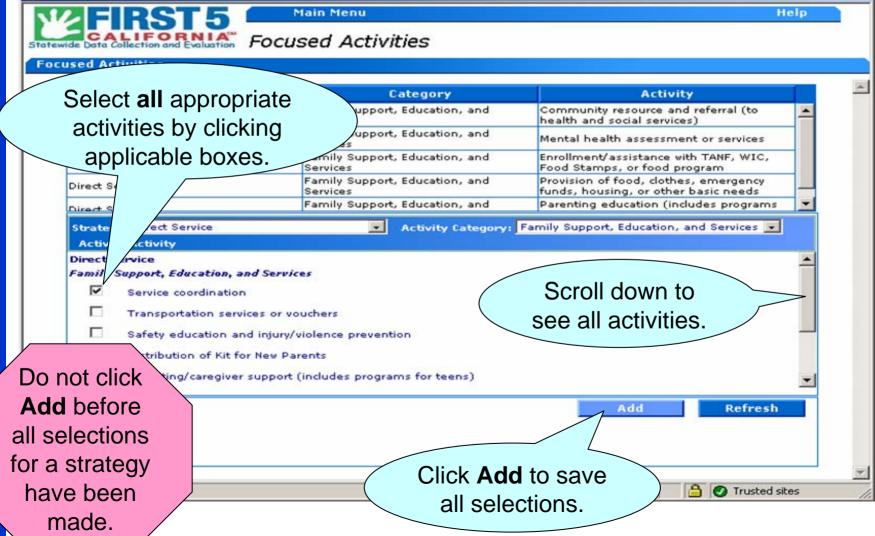
# How do I set up a focused activities list in PEDS?



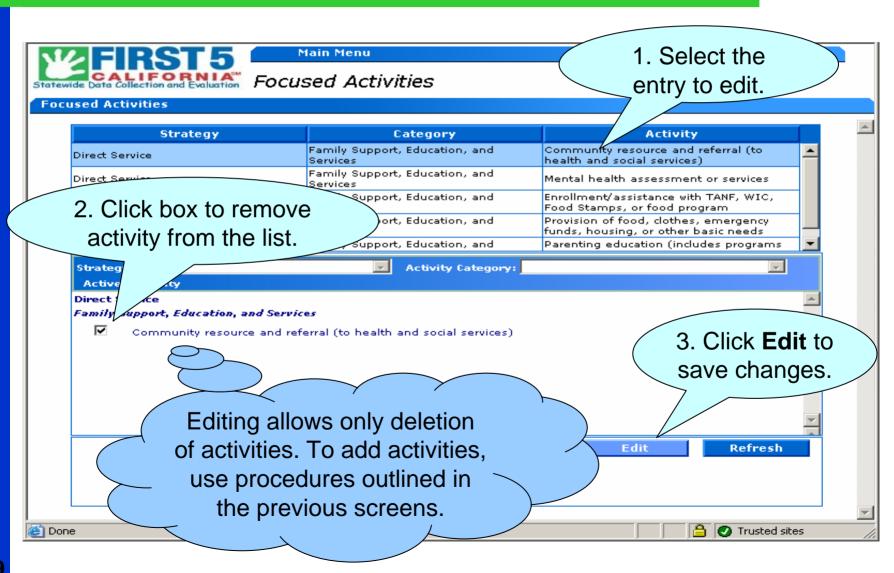








# How do I edit a focused activities list in PEDS?



#### Focused Activities list Summary of data entry

#### To Set Up

- Select strategy.
- Select activity category.
- Click desired activities.
- Click Add.

#### To Edit

- Select entry to be edited.
- Click box(es) to deselect.
- Click Edit to save changes.